

Constitution of Celf Ceredigion

Formerly Ceredigion Art & Craft Trail

1. Name

The name of the Collective shall be **Celf Ceredigion** (“the Collective”).

2. Nature of the Collective

- 2.1 The Collective is an unincorporated, not-for-profit collective of artists and makers.
- 2.2 The Collective is not a registered company, charity, or legal entity separate from its members.
- 2.3 No member shall represent the Collective as a company or legal person.

3. Purpose and Objectives

- 3.1 Raise the profile of artists and crafts people in Ceredigion.
- 3.2 Encourage and assist artists and crafts people to open their studios and workshops to the public.
- 3.3. Promote economic benefit to artists, crafts people and local community through cultural tourism.
- 3.4. Bring art and craft to a wider audience.
- 3.5. Support community and cultural development to an area through cultural regeneration.

4. Values

The Collective is guided by the following values:

- a) Artistic freedom and integrity;
- b) Collaboration and mutual respect;
- c) Equity, inclusivity, and accessibility;
- d) Transparency in decision-making;
- e) Care for people, communities, and environments.

5. Membership

- 5.1 Membership is open to any individual, body, corporate or unincorporated organisation (for example, a gallery) which agrees with the Collective’s objectives.
- 5.2 Each organisation shall appoint an individual to represent it and to vote on its behalf at meetings of the Collective.

- 5.3 Every member shall have one vote.
- 5.4 Each organisation shall notify the name of the representative appointed by it to the Secretary.
- 5.5 Termination of membership: membership of any member may be terminated by majority vote of the Executive Committee at any time. The member liable for termination may appeal in writing within 30 days for a vote of the whole membership.
- 5.6 Annual Subscription: members shall pay an annual subscription, to be decided upon at each Annual General Meeting. Payment details will be communicated to members in advance.
- 5.7 Membership Changes: if a member acts in a way that goes against the shared values or aims of the Collective, the Committee may get in touch to discuss the issue and, if no resolution can be found, ask the member to step back from the Collective within a set timeframe.

If the member chooses not to do so, the matter can be brought to a General Meeting within three months. At that meeting, the member will have the chance to explain their perspective, either in person or in writing. After hearing this, the members present will vote. If two-thirds agree that the membership should end, the person will no longer be a member of the Collective from that point on. Any responsibilities or obligations from before that time will still apply.

6. Rights and Responsibilities of Members

- 6.1 Members have the right to:
 - a) Participate in Collective activities and decision-making;
 - b) Propose projects and initiatives;
 - c) Access shared resources, subject to agreed rules.
- 6.2 Members have the responsibility to:
 - a) Act in accordance with this Constitution and the values of the Collective;
 - b) Treat others with respect and care;
 - c) Contribute time, skills, or resources as reasonably agreed;
 - d) Avoid actions that bring the Collective into disrepute.

7. Decision-Making and Election of Committee Members

- 7.1 The management of the Collective shall be vested in an Executive Committee to consist of the Officers of the Collective.
- 7.2 The Officers shall be the Chairperson, Vice Chairperson, Secretary and Treasurer
- 7.3 Three Executive Committee members shall form a Quorum.
- 7.4 The Executive Committee will normally be elected at the Annual General Meeting.
- 7.5 The Executive Committee may be enlarged beyond the Chairperson, Vice Chairperson, Treasurer and Secretary posts at the Annual General Meeting or by co-option by the Executive Committee. All Committee Members will have an equal vote at Executive Committee Meetings.

- 7.6 Members of the Committee will normally serve until the next Annual General Meeting when there will be a new election of Officers and Committee members.
- 7.7 The existing Chair and Committee members may be re-elected each year at the Annual General Meeting, but other members will be encouraged to stand for election whenever possible to contribute to the management of the Collective.
- 7.8 The Collective shall aim to make decisions by consensus wherever possible, but the elected Committee will have the right to make appropriate decisions for the benefit of the Collective.
- 7.9 Where consensus cannot be reached, decisions may be made by a simple majority vote of members present.

8. Meetings

- 8.1 The Annual General Meeting shall be held in JANUARY when the business to be transacted shall be the confirmation of Minutes, Secretary's Report, Treasurer's report and Chairperson's report; election of Officers to the Executive Committee and any other business proper to an Annual General Meeting. Members of Celf Ceredigion may ask to have particular business included at the meeting by Email to the Chair (or specified Committee member) seven days prior to the meeting. Emergency business may be considered under Any Other Business.
At all such meetings of members of the Collective, the Chair shall have a casting vote in addition to a deliberate vote.
- 8.2 A minimum 14 days' notice shall be sent by Email to each Member prior to an AGM.
- 8.3 The Quorum for the AGM shall be five.
If there is no quorum present within 30 minutes after the time set for the meeting, the meeting shall stand adjourned to the same day and hour of the following week.
- 8.4 **An Extraordinary General Meeting** may be called at the discretion of the Executive Committee, or on requisition in writing to the Secretary of 5 members of the Collective stating the object of such a meeting.
- 8.6 At least seven days' notice of the meeting, specifying the business, shall be given via Email to every member of the Collective.
- 8.7 No other business shall be transacted at such meetings.

9. Roles and Responsibilities

- 9.1 The Collective may appoint roles such as Chair, Vice Chair, Treasurer, Secretary and Show Organiser.
- 9.2 Roles, excluding those of the Executive Committee, may be rotated, shared, or time-limited.
- 9.3 No role-holder shall be personally liable for the Collective's activities beyond their legal obligations.

10. Finances and Resources

- 10.1 The Collective may raise funds through grants, donations, membership contributions, sales, or events.
- 10.2 Funds shall be used solely to further the purposes of the Collective.
- 10.3 A record of income and expenditure shall be maintained and shared with members at the Annual General Meeting.
- 10.4 No profits or assets shall be distributed to members, except as reimbursement for agreed expenses or fees for artistic work.

11. Liability

- 11.1 Members participate in the Collective at their own risk.
- 11.2 The Collective does not accept liability for loss, damage, or injury, except where required by law.
- 11.3 Members shall not incur debts or obligations on behalf of the Collective without prior agreement.

12. Conflict Resolution

- 12.1 The Collective is committed to addressing conflict respectfully and constructively.
- 12.2 Disputes shall be addressed through dialogue, mediation, or agreed conflict-resolution processes.
- 12.3 Where necessary, the Collective may appoint an independent mediator.

13. Amendments to the Constitution

- 13.1 This Constitution may be altered, added to, rescinded or otherwise amended by a resolution of the Committee adopted by a two-thirds majority of members present at a duly convened General Meeting (including an Annual General Meeting or Extraordinary General Meeting), provided that at least fourteen (14) days' notice of the proposed amendment has been given.
- 13.2 Members shall be given reasonable notice of proposed amendments.

14. Dissolution

- 14.1 The Collective may be dissolved by a two-thirds majority decision of the members.
- 14.2 Upon dissolution, any remaining assets shall be transferred to another non-profit or arts organisation with similar aims, as agreed by the members.
- 14.3 No assets shall be distributed to individual members.

15. Adoption

This Constitution was adopted by the members of **Celf Ceredigion at the Annual General Meeting held on Sunday, 18th January 2026.**

Signed:

A handwritten signature in black ink, appearing to read 'Jo Taylor', written in a cursive style.

Name: Jo Taylor – Interim Chair (presented and adopted at AGM)